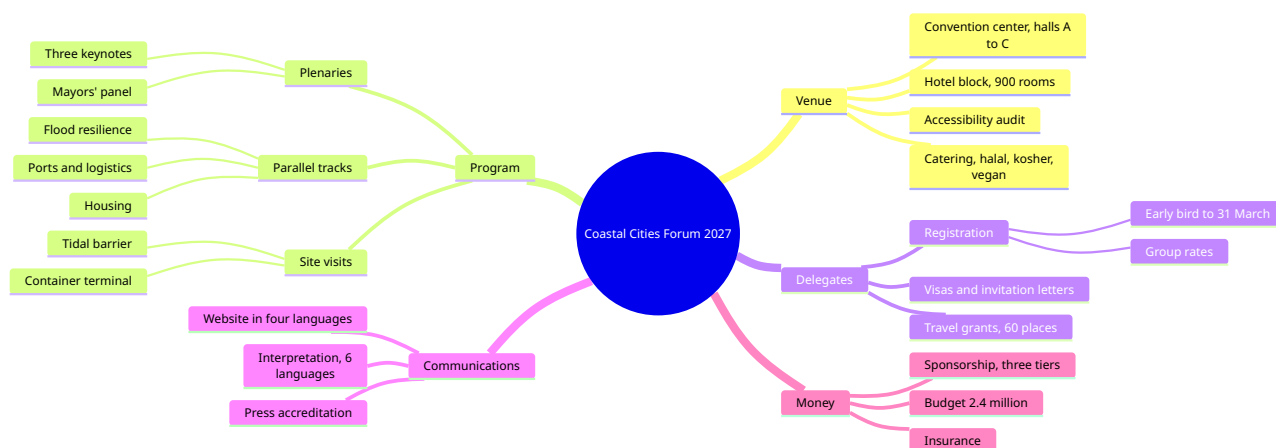


# Planning brief: Coastal Cities Forum 2027

Version 2. Date: 4 May 2026. Owner: the program office.

The forum brings 1,200 delegates from 40 countries to a three-day meeting on 15 to 17 September 2027. This brief is the one page the planning group keeps open: it shows every workstream under the forum, so a question lands with the right person before anyone opens a spreadsheet.

## The forum at a glance



## Who owns each branch

| Branch         | Owner                | Next decision                                   |
|----------------|----------------------|-------------------------------------------------|
| Venue          | Operations lead      | Confirm hall layout by 30 June 2026             |
| Program        | Program chair        | Keynote invitations out by 15 July 2026         |
| Delegates      | Registration manager | Open registration 1 October 2026                |
| Communications | Communications lead  | Website live 1 September 2026                   |
| Money          | Finance lead         | Sponsorship prospectus to the board 1 June 2026 |

## Where the delegates come from

Of the 1,200 places:

- 480 are reserved for city governments, which is 40 per cent.
- 360 for research institutes and universities, which is 30 per cent.
- 240 for ports, utilities and engineering firms, which is 20 per cent.
- 120 for press, sponsors and the host city, which is 10 per cent.

### Note

Interpretation is booked for the plenaries only. Parallel tracks run in English, and the program marks the sessions with interpretation.

## Before the next planning meeting

- ☒ Venue contract signed
- ☒ Dates confirmed with the host city
- ☐ Shortlist of nine keynote speakers
- ☐ Draft sponsorship prospectus

*All organizations in the sample documents are invented. Names and figures are illustrative.*